

 unicef | for every child

29 October 2025

NOTE VERBALE

The United Nations Children's Fund (UNICEF) and the World Food Programme (WFP) present their compliments to the Ministry of Foreign Affairs and International Cooperation of the Italian Republic and have the honour to inform the Ministry that UNICEF intends to relocate staff to a new Global Office in Rome beginning in 2026.

This Office shall provide strategic and operational support to UNICEF's global mandate, bringing together personnel currently based in various locations. In this regard, WFP has offered to host UNICEF within current WFP headquarters and is prepared to make available office space located at Via Cesare Giulio Viola No. 63 in 00148 Rome, as specified in the Annex of this Note (the "Premises"), through a mutual arrangement between the two organizations. WFP would retain responsibility for the administration and management of the building.

To the Ministry of Foreign Affairs
and International Cooperation
of the Italian Republic
Piazzale della Farnesina, 1
Rome

UNICEF and WFP therefore have the honour to propose the following:

- Pending finalization and entry into force of an Agreement between UNICEF and the Government of the Italian Republic (the "Government") governing UNICEF's presence in Italy (the "Host Country Agreement"), the Government consents to UNICEF's presence in Rome and confirms that the "*Convention on the Privileges and Immunities of the United Nations*", done at New York, on 13 February 1946 (hereinafter the "UN General Convention") shall apply to the UNICEF Global Office in Rome, including its Premises, personnel and assets. This shall be without prejudice to the relevant status, privileges and immunities of WFP including as set out in the Agreement between the United Nations and the Food and Agriculture Organization of the United Nations on the One Part and the Government of the Italian Republic on the Other Part Regarding the Headquarters of the World Food Programme of 15 March 1991 (UNTS No. 30879) (the "WFP Agreement");
- WFP shall continue to manage the Premises as part of its headquarters. Accordingly, the provisions of the WFP Agreement, including but not limited to provisions pertaining to protection of the headquarters and provision of public services, as well as any specific arrangements agreed between WFP and the Government related to the implementation of the WFP Agreement, shall continue to apply to the Premises, and entry into the Premises of any person exercising any public authority within the Italian Republic will continue to be subject to the consent of WFP as well as, in accordance with Article II Section 3 of the UN General Convention, to the consent of UNICEF. Furthermore, the Government shall continue to reimburse WFP for the rental and other related costs of the Premises;
- Appropriate arrangements regarding the provision of the Premises to UNICEF and all relevant aspects thereof shall be made directly between UNICEF and WFP.
- The Government shall facilitate the presence of UNICEF by providing to UNICEF all necessary protocol courtesies and the issuance of visas, residence permits and identification cards to all UNICEF staff and their spouses, the granting of work permits to family members forming part of UNICEF Officials' households to enable them to engage in

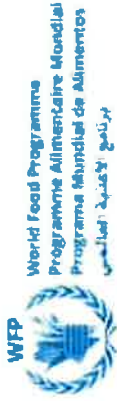
salaries or self-employment in Italy, and the issuance of CD license plates to UNICEF officials at the P-5 level or above. WFP may provide protocol services for UNICEF, as may be agreed between WFP and UNICEF, by liaising with the Government on behalf of UNICEF;

The Government shall also grant to UNICEF officials in Rome the following privileges as per Article V of the UN General Convention:

- a) the right to import, for their personal use and free of any duties or taxes, including Value Added Tax (VAT), a motor vehicle, being understood that all customs and goods, as well as vehicles, imported under such exemption shall not be sold in the Host Country, except under conditions agreed with the Government;
- b) the right to import their furniture and personal effects without duties or taxes upon their first settlement in Italy;

The Government has therefore the honour to confirm that, having regard to the privileges as granted above, given that UNICEF Officials are subject to the United Nations Staff Regulations and Rules, including Article V thereof, which establish a comprehensive social security scheme, UNICEF and its Officials, irrespective of nationality, shall be exempt from the laws on mandatory coverage and compulsory contributions to the social security schemes of the Italian Republic.

Should the Government of the Italian Republic concur with the aforementioned proposal, UNICEF and WFP have the honour to propose that the present Note Verbale, including its Annex, which shall form an integral part thereof, together with the Government's affirmative reply shall constitute an Agreement between UNICEF, WFP and the Government of the Italian Republic that shall enter into force on the date of receipt of the Government's reply and shall remain in effect until the completion of all procedures required for the entry into force of the Host Country



Agreement between UNICEF and the Government of the Italian Republic and the conclusion of arrangements between the parties relating to UNICEF's continued occupation of the Premises, as appropriate.

UNICEF and WFP take this opportunity to renew to the Ministry of Foreign Affairs and International Cooperation of the Italian Republic the assurances of their highest consideration.

For World Food Programme
Officer in Charge
Carl Skau, Deputy Executive Director & Chief Operating Officer

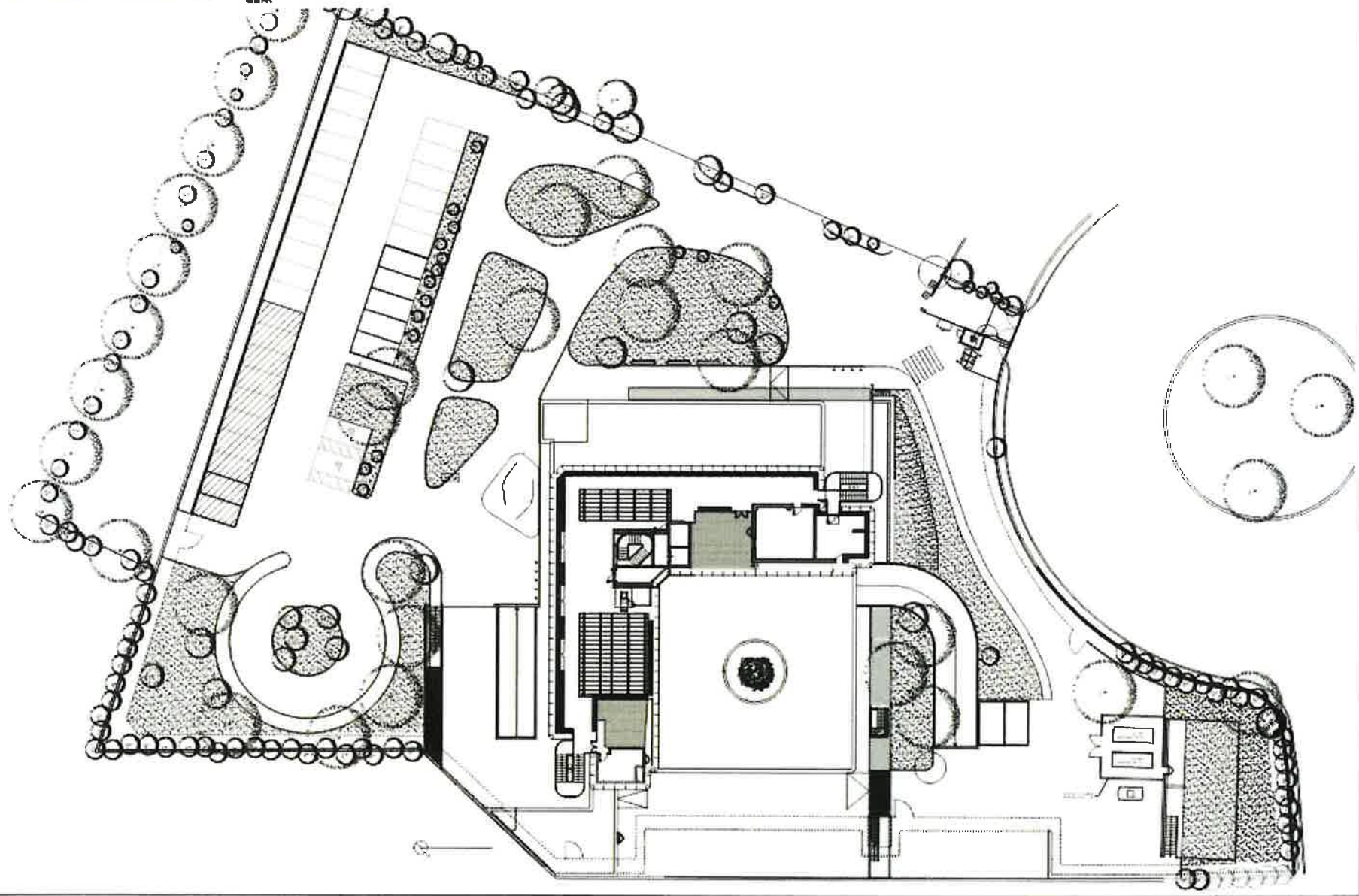


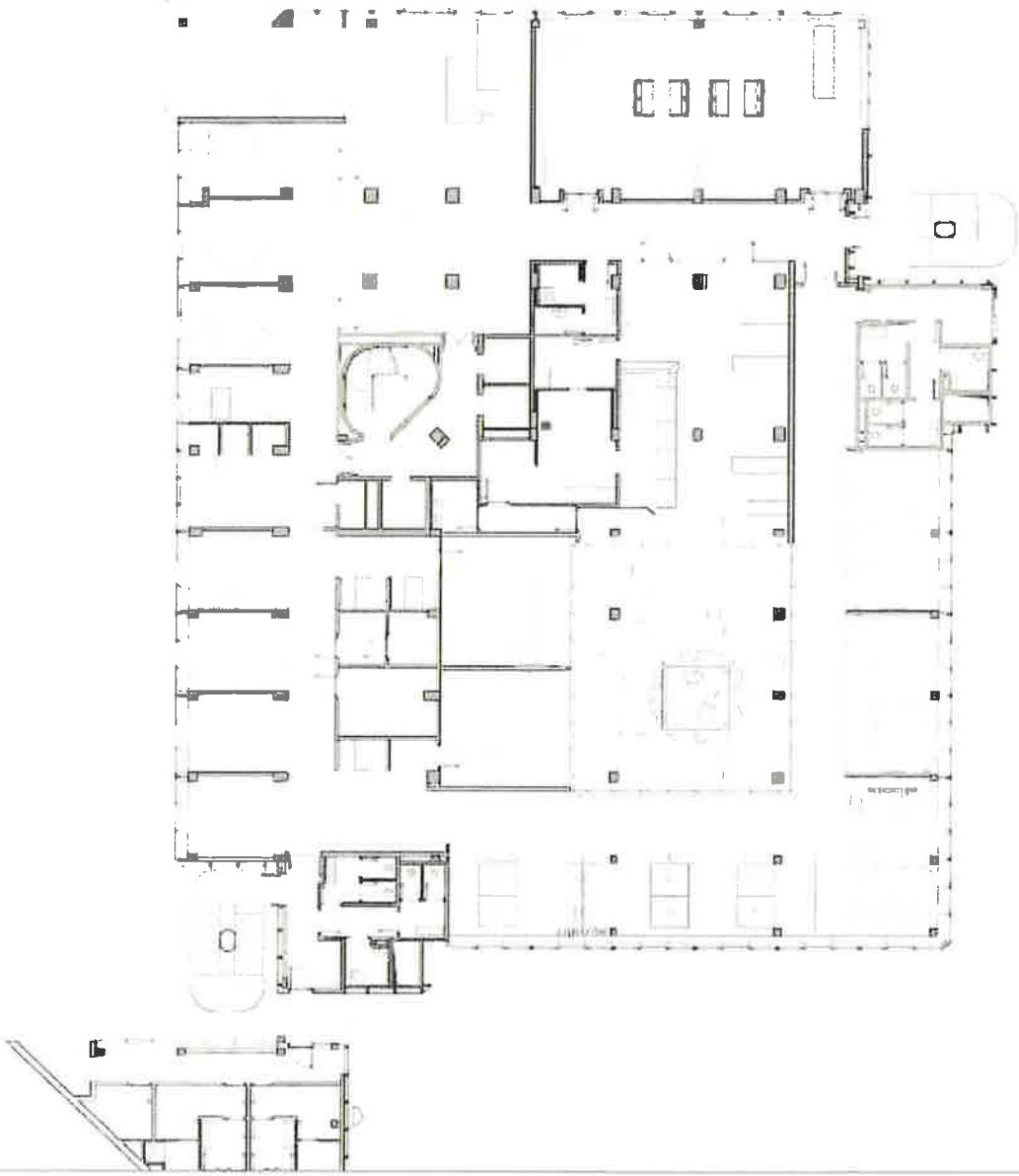
For United Nations Children's Fund
Catherine Russell, Executive Director

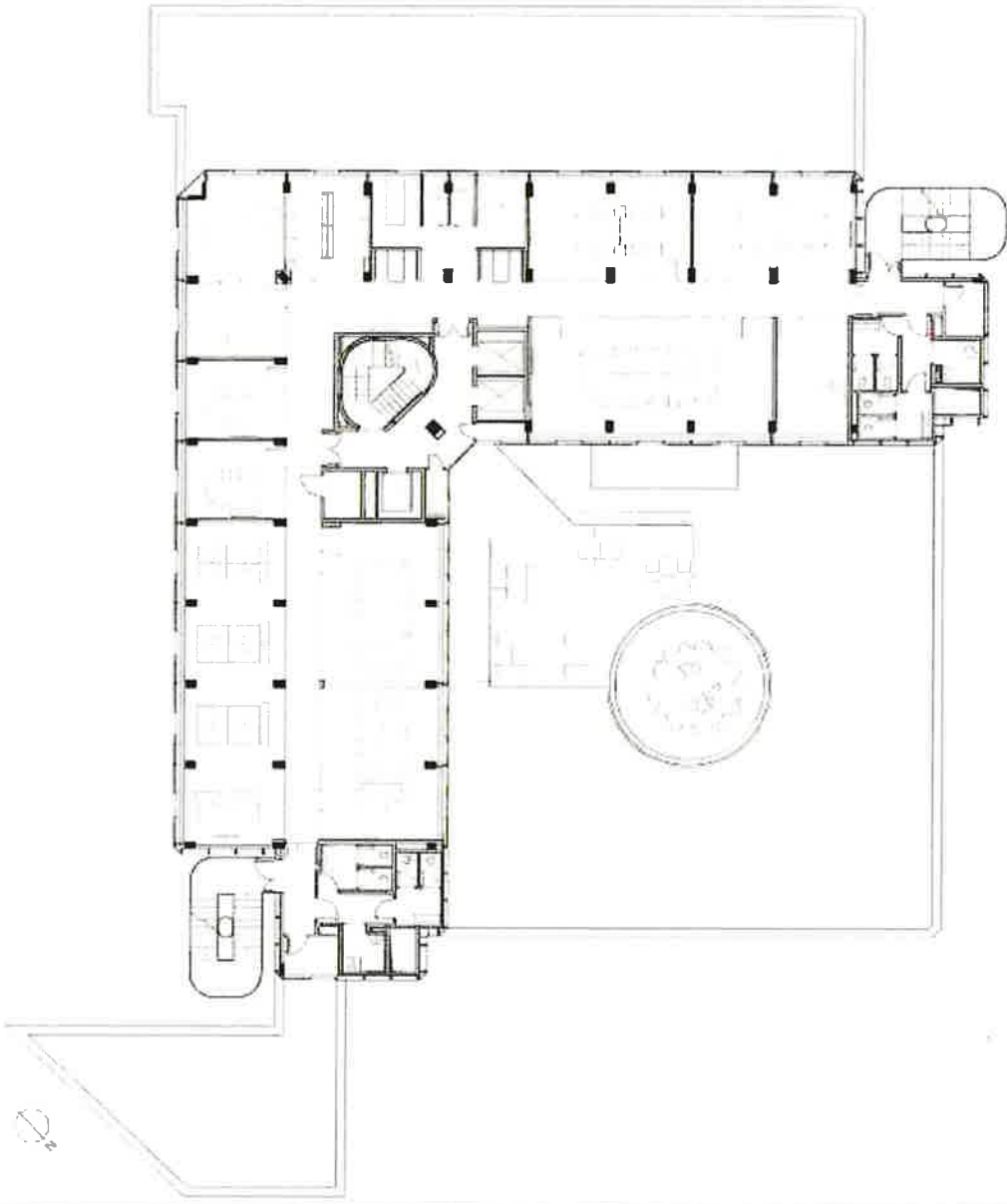


Annex

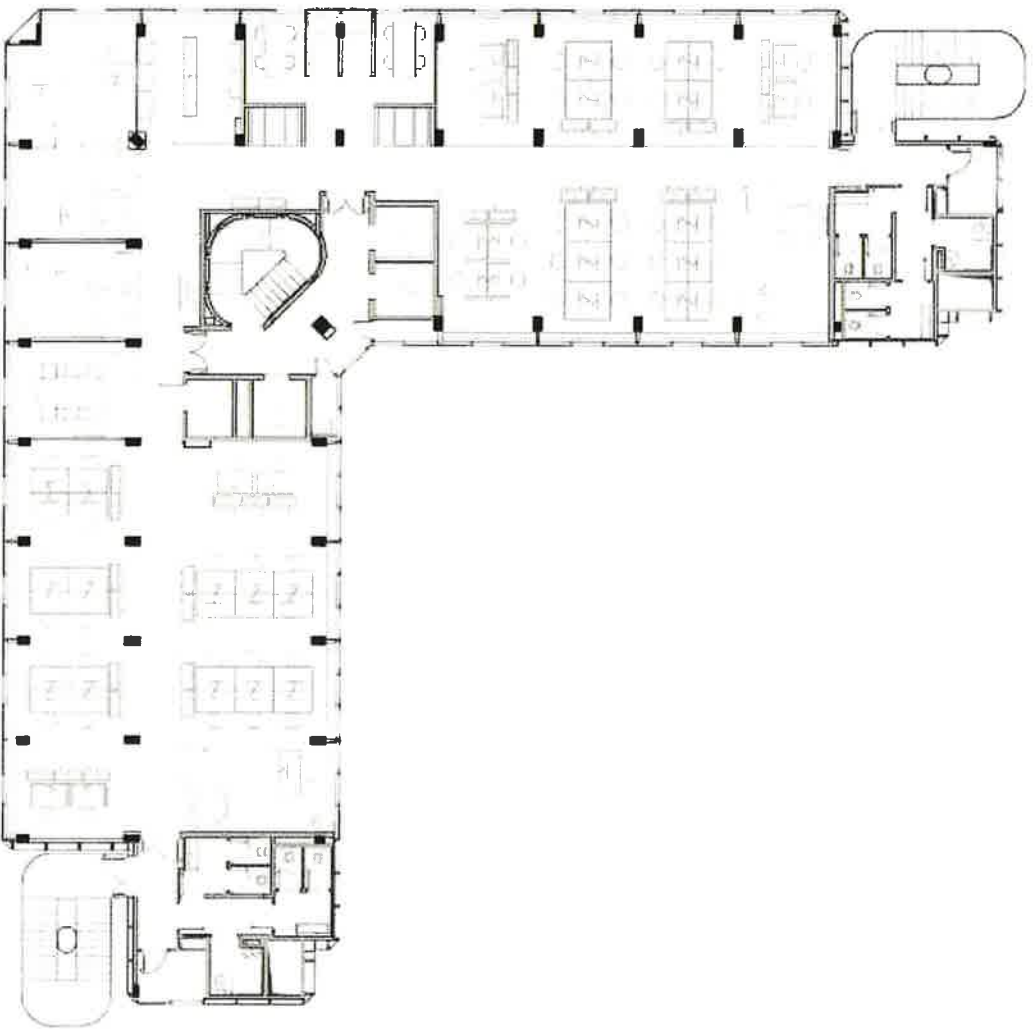
The Premises mentioned in this Note Verbale refer to office space within the "Sustainability Square Building" at Via Cesare Giulio Viola No. 63 in 00148 Rome. WFP shall make office space within the Sustainability Square Building available to UNICEF. [Attachment: Map of the Building]



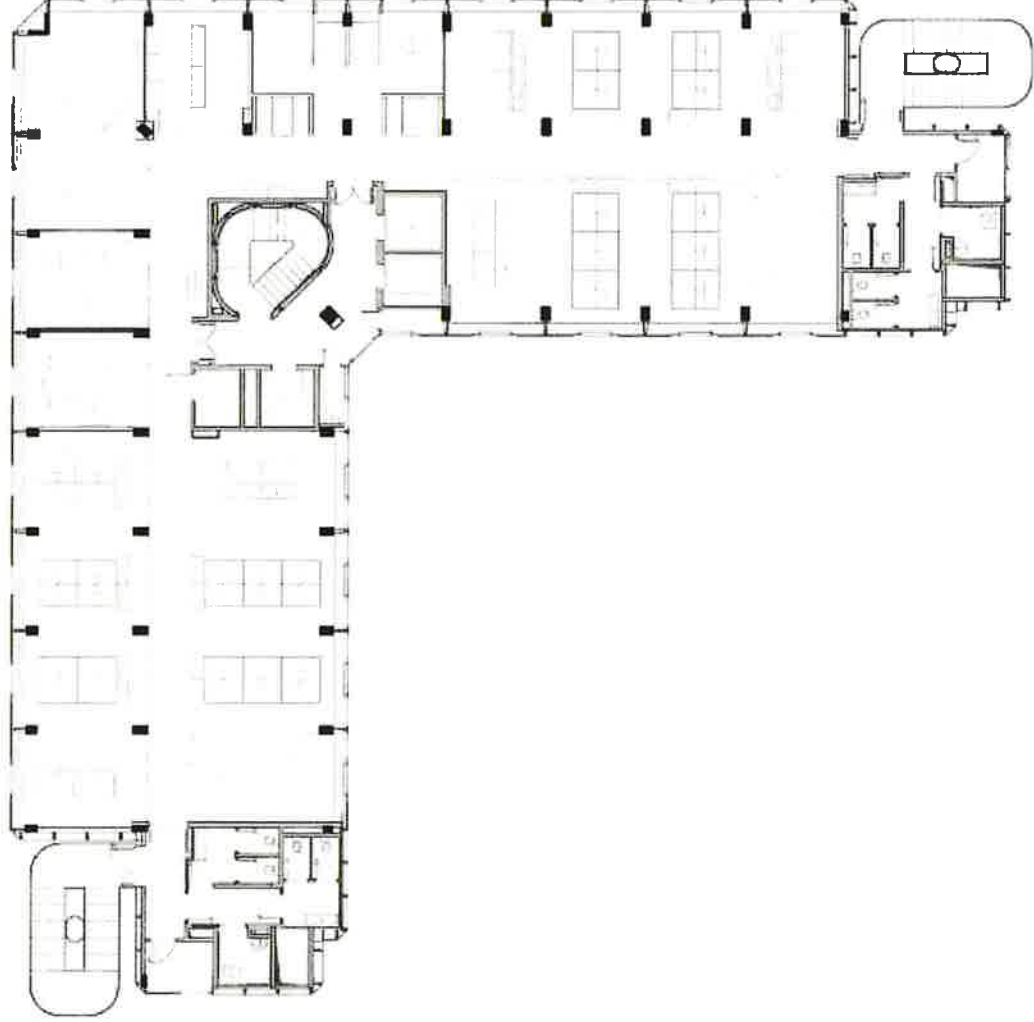


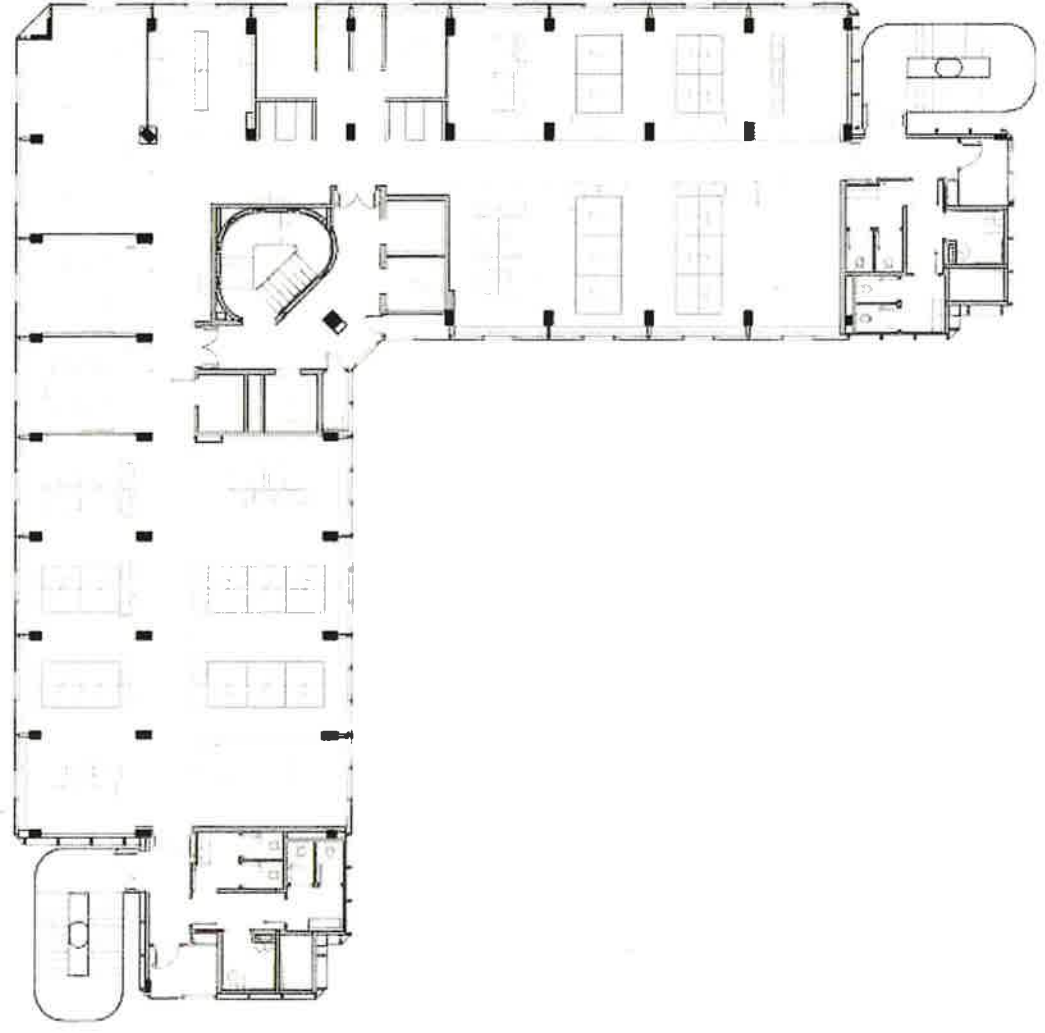


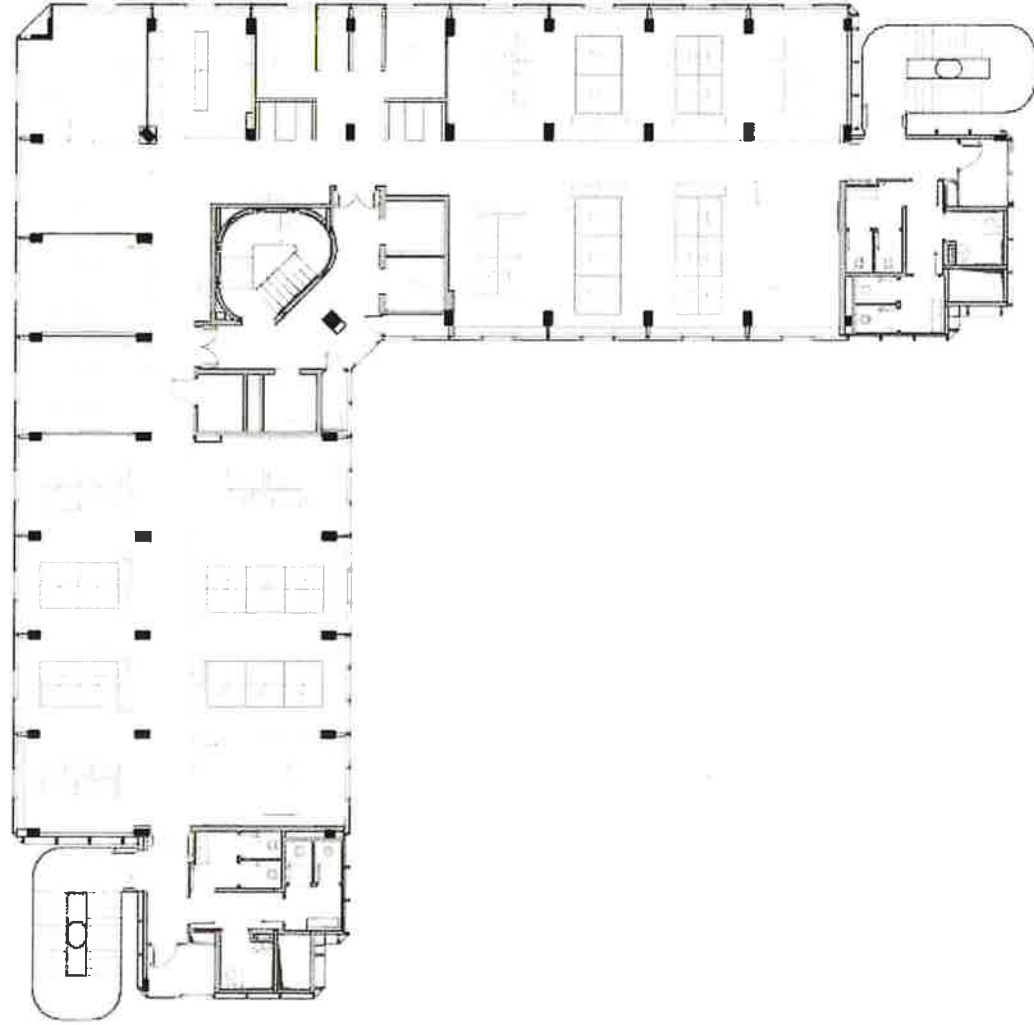
SPACE PLANNING & DESIGN
Facilities Management
SUSTAINABILITY SQUARE

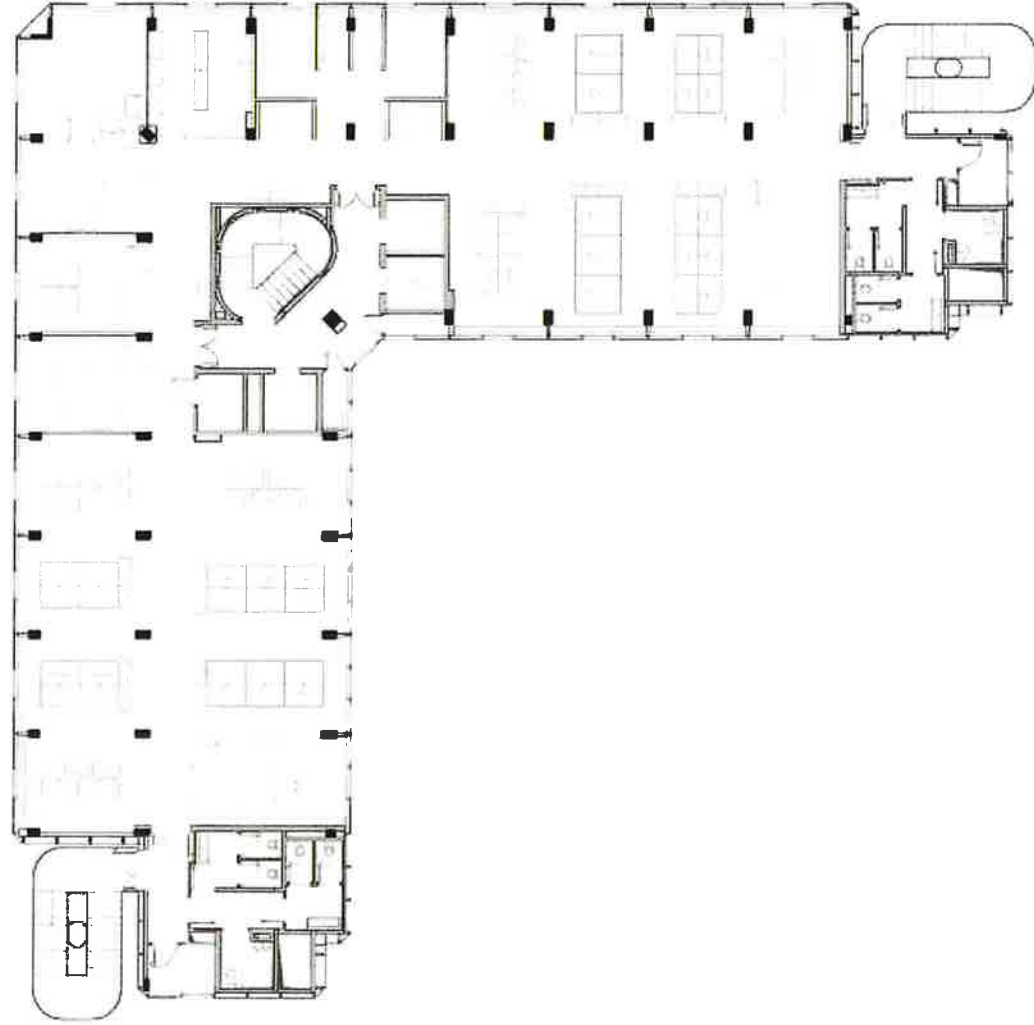


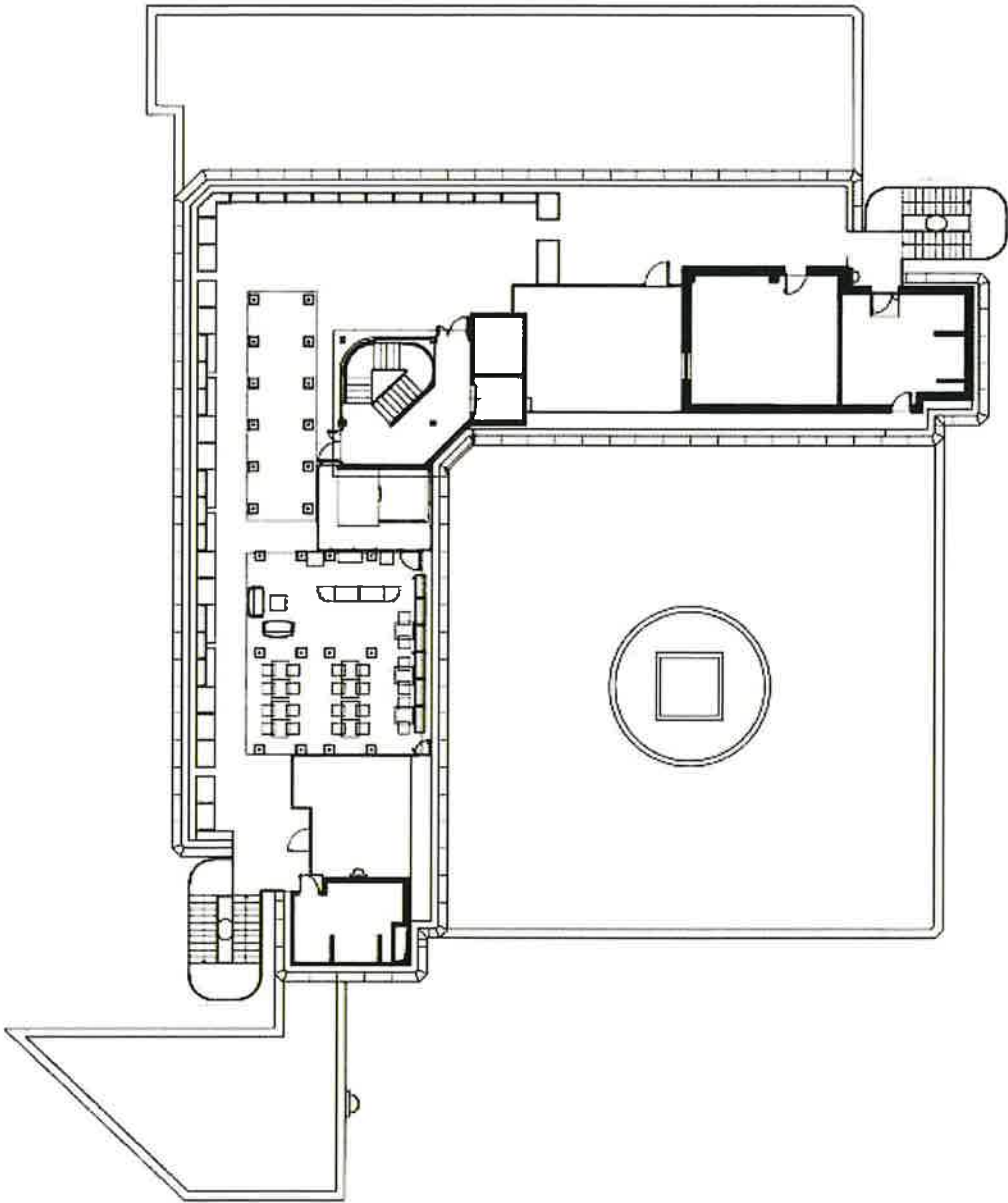
SPACE PLANNING & DESIGN
Facilities Management
FOR SUSTAINABLE













Ministero degli Affari Esteri
e della Cooperazione Internazionale

PROT. N. 207976

NOTE VERBALE

The Ministry of Foreign Affairs and International Cooperation of the Italian Republic presents its compliments to the United Nations Children's Fund (UNICEF) and to the World Food Programme (WFP) and has the honour to refer to the Note Verbale of UNICEF and of WFP dated 29th October 2025, which reads as follows:

“The United Nations Children's Fund (UNICEF) and the World Food Programme (WFP) present their compliments to the Ministry of Foreign Affairs and International Cooperation of the Italian Republic and have the honour to inform the Ministry that UNICEF intends to relocate staff to a new Global Office in Rome beginning in 2026.

This Office shall provide strategic and operational support to UNICEF's global mandate, bringing together personnel currently based in various locations. In this regard, WFP has offered to host UNICEF within current WFP headquarters and is prepared to make available office space located at Via Cesare Giulio Viola No. 63 in 00148 Rome, as specified in the Annex of this Note (the “Premises”), through a mutual arrangement between the two organizations. WFP would retain responsibility for the administration and management of the building.

UNICEF and WFP therefore have the honour to propose the following:

- *Pending finalization and entry into force of an Agreement between UNICEF and the Government of the Italian Republic (the “Government”) governing UNICEF's presence in Italy (the “Host Country Agreement”), the Government consents to UNICEF's presence in Rome and confirms that the “Convention on the Privileges and Immunities of the United Nations”, done at New York, on 13 February 1946 (hereinafter the “UN General Convention”) shall apply to the UNICEF Global Office in Rome, including its Premises, personnel and assets. This shall be without prejudice to the relevant status, privileges and immunities of WFP including as set out in the Agreement between the United Nations and the Food and Agriculture Organization of the United Nations on the One Part and the Government of the Italian Republic on the Other Part Regarding the Headquarters of the World Food Programme of 15 March 1991 (UNTS No. 30879) (the “WFP Agreement”);*

To the United Nations Children's Fund (UNICEF)
United Nations Plaza, 3

New York
and

To the World Food Programme
Via Giulio Cesare n.68/70

Rome

- *WFP shall continue to manage the Premises as part of its headquarters. Accordingly, the provisions of the WFP Agreement, including but not limited to provisions pertaining to protection of the headquarters and provision of public services, as well as any specific arrangements agreed between WFP and the Government related to the implementation of the WFP Agreement, shall continue to apply to the Premises, and entry into the Premises of any person exercising any public authority within the Italian Republic will continue to be subject to the consent of WFP as well as, in accordance with Article II Section 3 of the UN General Convention, to the consent of UNICEF. Furthermore, the Government shall continue to reimburse WFP for the rental and other related costs of the Premises;*
- *Appropriate arrangements regarding the provision of the Premises to UNICEF and all relevant aspects thereof shall be made directly between UNICEF and WFP;*
- *The Government shall facilitate the presence of UNICEF by providing to UNICEF all necessary protocol courtesies and the issuance of visas, residence permits and identification cards to all UNICEF staff and their spouses, the granting of work permits to family members forming part of UNICEF Officials' households to enable them to engage in salaried or self-employment in Italy, and the issuance of CD license plates to UNICEF officials at the P-5 level or above. WFP may provide protocol services for UNICEF, as may be agreed between WFP and UNICEF, by liaising with the Government on behalf of UNICEF;*
- *The Government shall also grant to UNICEF officials in Rome the following privileges as per Article V of the UN General Convention:*
 - a) the right to import, for their personal use and free of any duties or taxes, including Value Added Tax (VAT), a motor vehicle, being understood that all customs and goods, as well as vehicles, imported under such exemption shall not be sold in the Host Country, except under conditions agreed with the Government;*
 - b) the right to import their furniture and personal effects without duties or taxes upon their first settlement in Italy;*

The Government has therefore the honour to confirm that, having regard to the privileges as granted above, given that UNICEF Officials are subject to the United Nations Staff Regulations and Rules, including Article V thereof, which establish a comprehensive social security scheme, UNICEF and its Officials, irrespective of nationality, shall be exempt from the laws on mandatory coverage and compulsory contributions to the social security schemes of the Italian Republic.

Should the Government of the Italian Republic concur with the aforementioned proposal, UNICEF and WFP have the honour to propose that the present Note Verbale, including its Annex, which shall form an integral part thereof, together with the Government's affirmative reply shall constitute an Agreement between UNICEF, WFP and the Government of the Italian Republic that shall enter into force on the date of receipt of the Government's reply and shall remain in effect until the completion of all procedures required for the entry into force of the Host Country Agreement between UNICEF and the Government of the Italian Republic and the conclusion of arrangements between the parties relating to UNICEF's continued occupation of the Premises, as appropriate.

UNICEF and WFP take this opportunity to renew to the Ministry of Foreign Affairs and International Cooperation of the Italian Republic the assurances of their highest consideration.

Annex

The Premises mentioned in this Note Verbale refer to office space within the “Sustainability Square Building” at Via Cesare Giulio Viola No. 63 in 00148 Rome. WFP shall make office space within the Sustainability Square Building available to UNICEF. [Attachment: Map of the Building]”

The Ministry of Foreign Affairs and International Cooperation of the Italian Republic has the honour to acknowledge the receipt of the Note Verbale of UNICEF and of WFP dated 29th October 2025, including its annex, and to confirm the willingness of the Government of the Italian Republic to facilitate the relocation of UNICEF personnel to Rome.

The Ministry of Foreign Affairs and International Cooperation of the Italian Republic has therefore the honour to confirm that the Government of the Italian Republic accepts the proposal by UNICEF and WFP.

Furthermore, the Ministry has the honour to confirm that the Note Verbale dated 29th October of UNICEF and WFP, including its Annex, together with this reply shall constitute an Agreement between UNICEF, WFP and the Government of the Italian Republic that shall enter into force on the date of receipt by UNICEF and WFP of the present Note Verbale in reply and shall remain in effect until the completion of all procedures required for the entry into force of the Host Country Agreement between UNICEF and the Government of the Italian Republic and the conclusion of arrangements between the parties relating to UNICEF’s continued occupation of the Premises, as appropriate.

The Ministry of Foreign Affairs and International Cooperation of the Italian Republic avails itself of this opportunity to renew to UNICEF and to WFP the assurances of its highest consideration.

Rome, 17th November 2025



Stefano Gattuso